Contact person: Help desk (contact centre) / Phone: 6259 300 / E-mail: klienditugi@stat.ee / Postal address: Vabaduse plats 2, 71020 Viljandi

Statistical activity code: 21701

Research and development (R&D) (in companies)

Questionnaire code: 11342026 Submitted in: 05.08.2026, data about 2025

Period: Periodicity: Annual

Statistics Estonia guarantees the full protection of data submitted.

Economic unit
Registry code: **E-mail:**
Name: **Phone:**

Postal address
County: **Street:**
City / Rural municipality: **Building:**
Village / Town / City district: **Apartment:**
Secondary address unit: **Postal code:**

Economic activity in the sample

Completed by
Personal ID code: **E-mail:**
Firstname and surname: **Phone:**

Completed on (date): **Signature:**

1.0. GENERAL DATA

If the main goal is to technically improve a product or process, the performed work is classified as R&D. If a product, process or an approach is developed and the main goal of the work is market expansion, pre-production planning or the smooth work of the control system, these activities are not classified as R&D. The number of employees at the end of the referece year (row RD_EMP_P) is prefilled with data from the business register for statistical purposes. Only questionnaires that have not been submitted or have been canceled are prefilled. If you have saved an unfilled questionnaire but still wish a field to be prefilled, click on the "Cancel" button to cancel the questionnaire. Please specify the prefilled field if necessary.

		Answer
		1
Number of persons employed at the end of the reference period	1	
Did the enterprise spend any funds on internal research and development in the reference year?	2	1 - Yes 2 - No
If the enterprise only outsourced the respective service, the answer to this question is no.	3	
If the answer is NO, proceed with table 5 on the last page.	x	

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1.1. EMPLOYEES ENGAGED IN RESEARCH AND DEVELOPMENT BY LEVEL OF EDUCATION AND POST AT THE END OF THE REFERENCE YEAR

The number of persons engaged in research and development (R&D) includes persons who are directly involved in R&D and spend at least 10% of their working time on it.

		Researchers and engineers	incl. women	Other R&D personnel (technicians, support staff)	incl. women	Total R&D personnel	incl. women
		1	2	3	4	5	6
TOTAL R&D personnel	1					The total number of research and development personnel must be equal to the sum of the number of researchers and engineers and other research and development personnel.	The total number of female research and development personnel must be equal to the sum of female researchers and engineers and other female research and development personnel.
..incl. with doctor degree	2						

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1.2. WORKING TIME SPENT ON RESEARCH AND DEVELOPMENT IN THE REFERENCE YEAR IN FULL-TIME EQUIVALENTS

Estimated working time spent on R&D during the reference year in full-time years. Unlike Table 1.1, Table 1.2 also takes into account the working time spent on R&D by those employees who are no longer employed at the end of the year or spent less than 10% of their working time on R&D. All working time spent on R&D in the reference year is taken into account.

		Number of employees in full-time equivalents
		1
Researchers and engineers	1	
Other R&D personnel (technicians, support staff)	2	
Total R&D personnel	3	The total number of employees in full-time equivalents must be equal to the sum of the number of researchers and engineers and other research and development personnel (technicians, support staff).

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2. RESEARCHERS AND ENGINEERS BY AGE AT THE END OF THE REFERENCE YEAR

Age distribution of researchers and engineers at the end of the reference year. The total number of male and female researchers and engineers in column 1 equals the numbers in rows 1 and 2 in column 4 of Table 1.1.

		Researchers and engineers	incl. up to 25-year-olds	incl. 25–34-year-olds	incl. 35–44-year-olds	incl. 45–54-year-olds	incl. 55–64-year-olds	incl. 65-year-olds and older
		1	2	3	4	5	6	7
TOTAL	1	The total number of researchers and engineers must be equal to the sum of the number of researchers and engineers in different age groups.						

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3. INTERNAL COSTS ON RESEARCH AND DEVELOPMENT

Please note that only the R&D-related share of total costs is included. Thus, for labour costs of employees engaged in R&D, only the working time spent on R&D is taken into account.

		Costs, euros
		1
Total current costs	1	The total current costs of internal research and development activities must be equal to the sum of labour costs and other current expenses.
.. labour costs (salary expenses, social tax and unemployment insurance premium)	2	
..other current costs (materials, R&D works and services purchased for in-house R&D projects, maintenance costs for buildings and facilities, etc.)	3	
Total investments in fixed assets related to internal research and development activities	4	Investments in fixed assets related to internal research and development activities must be equal to the sum of the amounts spent on the acquisition, construction and capital repairs of buildings and facilities, the acquisition of equipment, apparatus, machinery, inventory and means of transport, the acquisition of intangible fixed assets (software, patents, licences) and other investments related to research and development.
..acquisition, construction and capital repairs of buildings and facilities	5	
.. acquisition of equipment, apparatus, machinery, inventory and means of transport	6	
.... incl. acquisition of computers and computer systems	7	
.. acquisition of intangible fixed assets (software, patents, licences, computer software)	8	
.. other investments related to R&D	9	
TOTAL COSTS: current costs + investments	10	The total amount spent on internal research and development activities must be equal to the sum of the total current costs of internal research and development activities and the investments in fixed assets related to internal research and development activities.

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3.1. SHARES OF COSTS ON TYPES OF INTERNAL RESEARCH AND DEVELOPMENT

R&D costs are divided into three types: basic research, i.e. original research for acquiring new knowledge, without the aim of immediate implementation of such knowledge; applied research, i.e. original research with the aim to apply such knowledge in one specific field or for a specific purpose; experimental development, i.e. systematic work carried out based on the knowledge from basic and applied research for developing a new or improved product, process, system or device.

		Costs, euros
		1
Basic research	1	
Applied research	2	
Experimental development	3	
TOTAL rows 1-3	4	The total amount spent on internal research and development activities must be equal to the sum of the amounts spent on basic research, applied research, and experimental development.

4. FUNDING OF INTERNAL R&D COSTS IN THE REFERENCE YEAR

In Table 4, the total costs indicated in Table 3.1 are distributed by source of funding. Support from the EU, international organisations, foreign countries and non-governmental organisations of foreign countries granted through the state budget is considered funding from the state, not funding from foreign sources.

		Costs, euros
		1
Funding from Estonian sources	x1	x
Enterprise's own funds (incl. funding of R&D costs from Estonian enterprises in the same group, loans from extra-budgetary foundations and funds)	1	
State funds (state and local government funding, state grants and targeted financing from foundations and funds)	2	
Higher education institutions or their research organisations	3	
Non-profit organisations and foundations, excl. higher education institutions	4	
Other enterprises (excl. enterprises in the same group)	5	
Funding from foreign sources	x2	x
Foreign enterprises	6	
Foreign funds and endowments	7	
European Union research grants (EU Framework Program, EC programmes)	8	
Other foreign funding	9	
TOTAL funding of internal R&D (equal to Table 3 row 10)	12	Total funding from Estonian and foreign sources
The value of row 10 in table 3	x	

5. RESEARCH AND DEVELOPMENT PLANNED FOR THE CURRENT YEAR

		Answer
		1
Does the enterprise spend any funds on internal research and development in the current year? If the enterprise only outsources the respective service, the answer to this question is no.	1	1 - Yes 2 - No
Planned estimated R&D costs for the current year, euros	2	

6. TIME SPENT ON FILLING OUT THE QUESTIONNAIRE (incl. for preparing the data)

Please estimate how much time you spent on filling out the questionnaire (incl. time spent on reading the instructions, collecting and preparing data).Record the total time spent by all employees.

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Period:

	Hours	Minutes
Time spent		
Please indicate the hours and minutes separately. For example, if it took 1.5 hours (i.e. 90 minutes) to complete the questionnaire, you should enter 1 in the hours field and 30 in the minutes field.		

Y2. Overall assessment on the questionnaire

	Answer
Please give an overall assessment on completing the questionnaire.	10 - Very easy 20 - Easy 30 - Average (neither easy nor difficult) 40 - Difficult 50 - Very difficult

Y3. Suggestions and comments

COMMENT